

OSCAR (Out of School Care)

OSCAR gives your child out-of-school care in a fun, relaxed environment, providing a healthy breakfast in the morning and afternoon snack after school. We offer a range of age-appropriate activities, including arts and crafts, baking, dancing, science and outdoor play.

WHERE AND WHEN?

Monday to Friday:

Before school: 6.30am to 8.30am

After school: 3pm to 6pm

 **Peninsula Primary School,**
Waipani Road,
Te Atatu Peninsula.

WHO DO I CONTACT?

Loise Mauga, Senior Administrator

 **09 625 3653,**

 **loise.mauga@barnardos.org.nz**

Claire O'Reilly, Programme Supervisor

 **09 625 3753 or 027 615 5159**

 **claire.o'reilly@barnardos.org.nz**

Enrolment procedures

Parents can phone Claire at the Dominion Rd office for more details or go to the school hall from 2:30pm to pick up an enrolment pack. We must receive a fully completed and signed enrolment form before your child can attend. **There is a minimum booking of 3 sessions per week per child.**

We also accept casual bookings. Please text/ring before 9am to check whether there is space available. **Please note, we cannot guarantee we will have space for your child.**

Absentees

Parents/caregivers need to advise either the programme supervisor or another OSCAR worker prior to 9am if their child is not attending. If we are not notified before 9am, you will be charged for the session.

Fees

BOOKED CHILDREN	CASUAL CHILDREN
Before school	Before school
6:30am – 8:30am \$13.00	6:30am – 8:30am \$13.00
7am – 8:30am \$10.00	7am – 8:30am \$10.00
After school	After school
3pm – 4pm \$10.00 (\$5.00 holding fee for part session)	3pm – 4pm \$15.00
3pm – 6pm \$15.00 (\$7.50 holding fee for full session)	3pm – 6pm \$18.00

Sibling discount of 10%.

OSCAR subsidies are available to those eligible. Please have a WINZ application filled out and signed by the supervisor.

How do I pay?

Please deposit your payment into our account (below) with the following details:

Account number: 06 – 0501 – 0509606 – 000

Code: N632.56

Reference: Please use the unique code provided on statement, eg. LM15

Payments will not be accepted at the programme.

Parent/caregiver responsibilities:

- Phone or text the supervisor if your child will not be attending.
- Remind your child to attend the programme and report to the school hall by 3pm to be signed in. New children will be collected and escorted to the programme by an OSCAR staff member.
- Inform us of any changes in your personal details, especially contact numbers.
- Notify the supervisor of any change of hours/days of attendance.
- Ensure prompt payment of fees.

Collection of children

Your child will only be released to persons nominated by you on their enrolment form. Your child must be signed out from the programme with a staff member present. If you want your child to walk home on their own, an OSCAR staff member must sign them out. If you want your child to go swimming after OSCAR, you must email the supervisor permission for us to relieve your child of our care.

Final pickup time

A supervisor will remain at the programme with your child until 6.30pm. If you have not collected your child or contacted the supervisor by this time, they will be taken to the Henderson Police Station. A late fee of \$15.00 per 15 minutes will apply after 6pm.